



Kansas Association of City/County Management

Kansas Association of City/County Management

Membership Meeting

Atchison, KS

December 2, 2021

12:00 p.m. – 1:30 p.m.

Agenda

▲ See Attachment

1. Call Meeting to Order, *Jonathan Mitchell*
2. Approval of Minutes from April 30, 2021 ▲
3. Review of Financial Report and Adoption of 2022 Budget, *Jennifer Cunningham* ▲
4. Committee Reports
 - a. Awards/Recognition, *Nathan Law*
 - i. Awards Presentation
 - b. Conference Planning, *Jonathan Mitchell*
 - c. Ethics, *Michael Ort*
 - d. Foundation Fund Trustees, *Courtney Christensen*
 - e. Membership, *Taggart Wall*
5. ICMA Update, *Diane Stoddard*
6. Report of Senior Advisors
7. Election of KACM Board and Induction of Officers for 2022 ▲
 - a. Recognition of Outgoing Board Members
8. Upcoming Events ▲
9. Other Business
10. Adjourn



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Membership Business Meeting

Zoom

April 30, 2021

Draft Minutes

1. **Call Meeting to Order.** President Berger called the meeting to order at 11:32 a.m.
2. **Approval of Minutes.** Courtney Christensen moved and Branden Dross seconded a motion to approve the minutes from February 11, 2021. Motion was approved.
3. **Review of 2021 Financial Statement.** Berger reviewed the financial report to date. Courtney Christensen moved and Diane Stoddard seconded a motion to approve the 2021 financial report to date. Motion was approved.
4. **Announcement of Scholarship Awards.** Nathan Law announced the following scholarship award recipients.
 - a. Rising Star Scholarship of \$2,000 to Samantha Moon (City of Osawatomie).
 - b. KACM Scholarships of \$2,000 each to Taylor Belvill (WSU) and Sabrina DeSantis (KSU).
 - c. Virgil Basgall Scholarship of \$3,000 to Lucas Peterson (KU).
5. **KACM Committee Reports**
 - a. **Awards/Recognition.** Law announced that a life membership will be granted to Dennis Kissinger.
 - b. **Conference Planning.** Cocking discussed the 2021 Annual Conference in Atchison that will be held on December 1-3.
 - c. **Ethics.** No report.
 - d. **Foundation Fund Trustees.** Courtney Christensen gave an update on the foundation fund activities. Christensen shared that two fundraisers are planned for 2022. One fundraiser will be a plated dinner held the evening before the WSU Winter Seminar. The second fundraiser will be a barbeque held the evening before the KU Spring KCCM Conference. Courtney asked for volunteers to serve on a committee to plan these two events.
 - e. **Membership.** Taggart Wall reported that the committee will be meeting soon to address business affiliate memberships.



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6. **ICMA Update.** Diane Stoddard encouraged members to volunteer to serve on an ICMA committee by May 7 and reviewed ICMA's racial equity and social just initiatives. Stoddard also discussed ICMA's Executive Board priorities: law enforcement, rebuilding communities, and regional representation and apportionment.
7. **Senior Advisor Report.** Ray Hummert gave an update on Senior Advisors activities.
8. **University Liaisons.** Berger asked for volunteers from KACM's membership to serve as university liaisons for Kansas State University, the University of Kansas, or Wichita State University. Liaisons were previously on the KACM's Board of Directors, but the board decided to encourage any KACM member to serve in that role. Berger asked for members to reach out if interested.
9. **Adjourn.** The meeting was adjourned at 12:07 p.m.

2022 KACM Budget

	9/30/2021	2021 Budget	2022 Budget	2020	2019	2018
Revenues						
Membership Dues	34,480.00	37,250	35,000	36,250.00	23,835.00	24,775.00
Spring Conference		2,500	2,500		1,680.00	1,975.00
Annual Conference		30,000	30,000	11,800.00	32,530.00	24,040.00
Interest	3.57	590	100	789.58	716.95	906.40
Senior Advisor ICMA Reimbursement	122.00	3,000	3,000	143.59	346.45	2,412.11
Govapalooza	5,783.50	5,000				
Jobs Newsletter	2,900.00	2,500	4,000	3,150.00	1,000.00	
Transfer from Reserve						
Total Revenue	\$ 43,289.07	\$ 80,840	\$ 74,600	\$ 52,133.17	\$ 60,108.40	\$ 54,108.51
Expenditures						
League Administration Fee	12,000.00	12,000	12,500	12,000.00	11,500.00	11,000.00
100th Anniversary						
ICMA Planning Conference		1,500	1,500		1,308.23	867.29
ICMA Regional Conference		1,650	1,650		635.95	969.37
ICMA Reception		3,500	3,500		4,398.33	2,601.60
ICMA Coaching	1,000.00	1,000	1,000	1,000.00	1,000.00	1,000.00
ICMA Future of Prof Mngment Fund	1,000.00	1,000	1,000	1,000.00	1,000.00	1,000.00
WSU Public Information Campaign	1,940.00	1,939		1,940.00		
Digital Marketing			653			
Spring Conference		2,500	2,500		1,645.60	2,480.50
Annual Conference		26,500	26,500	8,336.96	24,076.22	19,537.94
Scholarship	7,000.00	7,000	7,000	7,000.00	7,000.00	10,000.00
Conference Scholarships		500	500		125.00	375.00
Rising Star Scholarships	2,000.00	3,000	3,000	3,000.00	3,000.00	3,000.00
Board Expenses		1,000	1,000		956.90	801.10
Insurance/Bonds	1,107.00	1,107	1,107	1,106.00	1,097.00	1,097.00
Foundation Expenses	135.83	1,500	1,000	241.50		
Govapalooza	2,500.00	5,000	0			
Service/Bank Charges	126.94	165	165	142.54	128.09	160.30
Plaques/Awards			250			
Miscellaneous						
Website Expense	3,251.49	3,652	3,650	2,791.49	2,791.49	10,932.37
Postage	30.72	10	25	25.80	27.83	4.23
Miscellaneous		100	100		146.06	16.15
Senior Advisor Expenses	244.00	6,000	6,000	287.18	692.89	4,827.66
Total Expenditures	32,335.98	80,623	\$ 74,600	38,871.47	\$ 61,529.59	\$ 70,670.51
Net Income (Loss)	\$ 10,953.09	217	\$ -	\$ 13,261.70	\$ (1,421.19)	\$ (16,562.00)
Ending Cash and CD Balance				\$ 56,466.17	\$ 43,204.47	\$ 44,625.66
Estimated Cash and CD Balance	\$ 67,419					
Investments						
Certificates of Deposit		Core First	\$ 31,319			

Fall Conference Breakdown

	2020	2019	2018
Revenues	\$ 11,800.00	\$ 32,530.00	\$ 24,040.00
Expenditures	\$ 8,336.96	\$ 24,076.22	\$ 19,537.94
Net	\$ 3,463.04	\$ 8,453.78	\$ 4,502.06

Spring Conference Breakdown

	2020	2019	2018
Revenues	\$ -	\$ 1,680.00	\$ 1,975.00
Expenditures	\$ -	\$ 1,645.60	\$ 2,480.50
Net	\$ -	\$ 34.40	\$ (505.50)



Nominating Committee Report

November 17, 2021

The KACM Nominating Committee consisting of Jennifer Cunningham, JD Gilbert, Barack Matite, and Michael Ort submits the following report regarding nominations for 2022 Board Officers and Members.

2022 Board Officers

President – Jonathan Mitchell

Vice President – Nathan Law

Secretary – Taggart Wall

Treasurer – JD Gilbert

Board Member Reappointments (Term Expires 2023)

Ethan Reimer - Small

Phillip Smith-Hanes – Large (Open)

Board Member Appointments to Fill Vacancy (Term Expires 2022)

Kelly Passauer – Medium (Open)

Board Member Appointments to Fill Vacancies (Term Expires 2023)

Leslie Herring – Medium (Open)

Melissa McCoy – Large

Please see attachment for the proposed 2022 KACM Board of Directors.

Proposed 2022 KACM Board of Directors

First Name	Last Name	City/County	Title	Term Ends	Board Position
Jonathan	Mitchell	Hoisington	City Manager	2022	President
Nathan	Law	Louisburg	City Administrator	2022	Vice President
Taggart	Wall	Winfield	City Manager	2022	Secretary
J.D.	Gilbert	Ford County	County Administrator	2022	Treasurer
Leslie	Herring	Westwood	CAO/City Clerk	2023	Medium (Open)
Ty	Lasher	Bel Aire	City Manager	2022	Medium
Barack	Matite	Eudora	City Manager	2022	Medium
Melissa	McCoy	Dodge City	Assistant City Manager	2023	Large
Michael	Ort	Jetmore	City Administrator	2022	Small
Kelly	Passauer	Independence	City Manager	2022	Medium (Open)
Todd	Pelham	Lenexa	Deputy City Manager	2022	Large
Ethan	Reimer	Halstead	City Administrator	2023	Small
Phillip	Smith-Hanes	Saline County	County Administrator	2023	Large (Open)

New Members/Officers

Reappointments



Upcoming Events

2022

League Local Government Day
January 26
Topeka

KACM Winter Seminar
February 10
Wichita

**NLC Congressional City
Conference**
March 14-16
Washington, DC

**ICMA Mountain Plains Regional
Conference**
TBD
TBD

KCCM Spring Conference
TBD
Lawrence

ICMA Annual Conference
September 18-21
Columbus, OH

League Annual Conference
October 8-10
Overland Park

KAC Annual Conference
October 17-19
Overland Park

NLC City Summit
November 16-19
Kansas City, MO

KACM Annual Conference
November 30 - December 2
Great Bend

2023

League Local Government Day
TBD
Topeka

KACM Winter Seminar
TBD
Wichita

**NLC Congressional City
Conference**
TBD
Washington, DC

**ICMA Mountain Plains Regional
Conference**
TBD
TBD

KCCM Spring Conference
TBD
Lawrence

ICMA Annual Conference
October 1-4
Austin, TX

League Annual Conference
October 7-9
Wichita

NLC City Summit
November 15-18
Atlanta, GA

KACM Annual Conference
TBD
TBD

KAC Annual Conference
December 5-7
Wichita