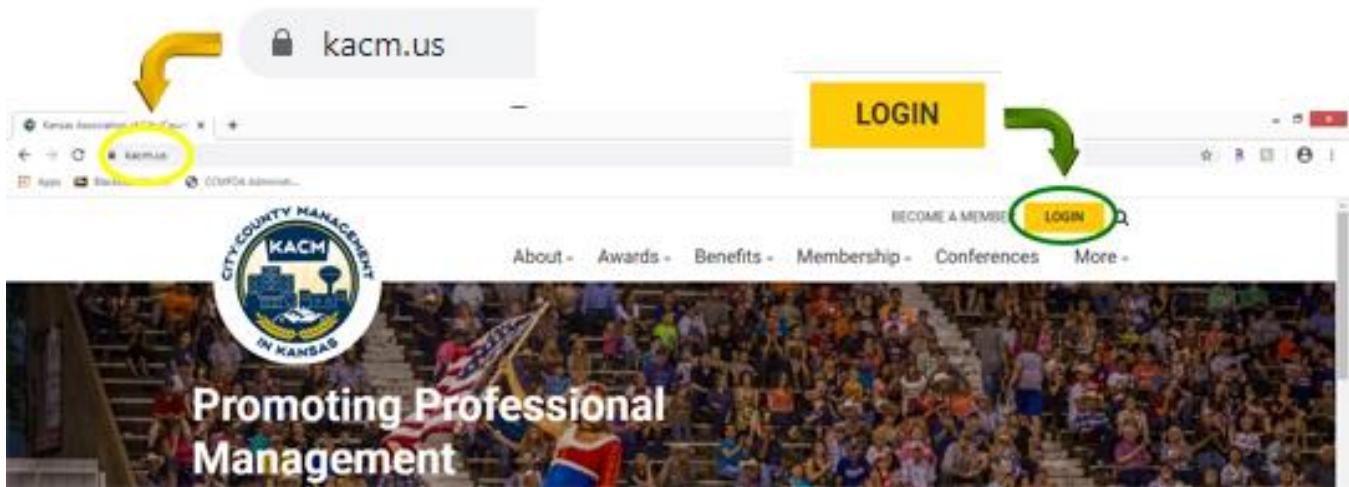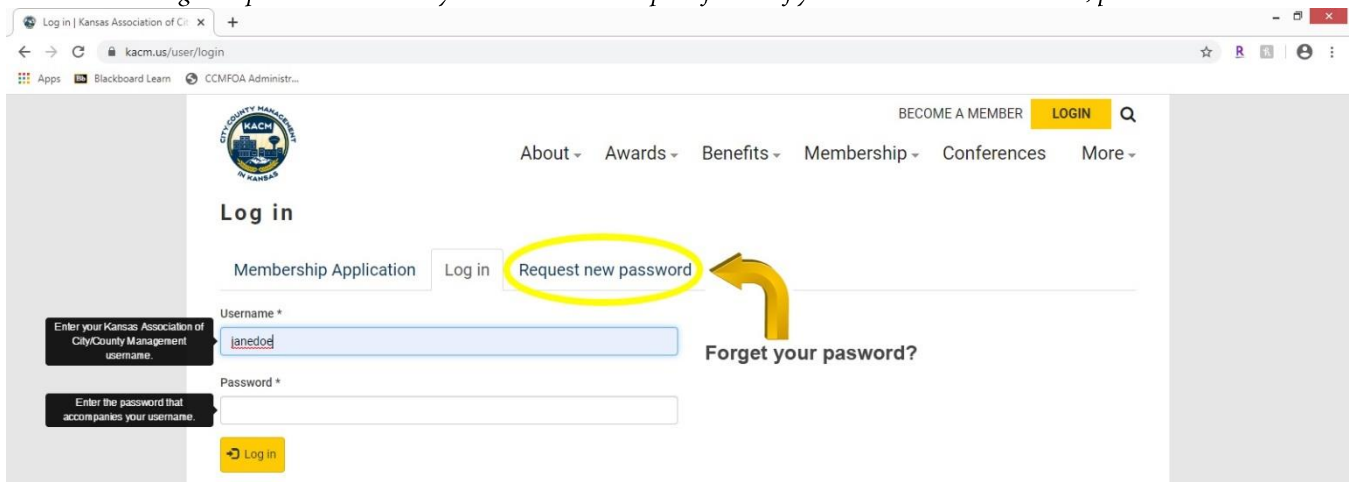# Updating your KACM Profile & Salary Survey

1. Logging into your profile on the KACM website.


2. Enter your username and password.

   If you do not know your password or have forgotten it, request a new password. You should receive an email with a link to change the password. You may need to check the spam folder. If you do not receive an email, please contact us.

3. Once logged in you will see your profile home page. Select the 1. **Edit tab**, then select the 2. **Main Profile tab**. In the main profile tab, you can update your profile and salary information.
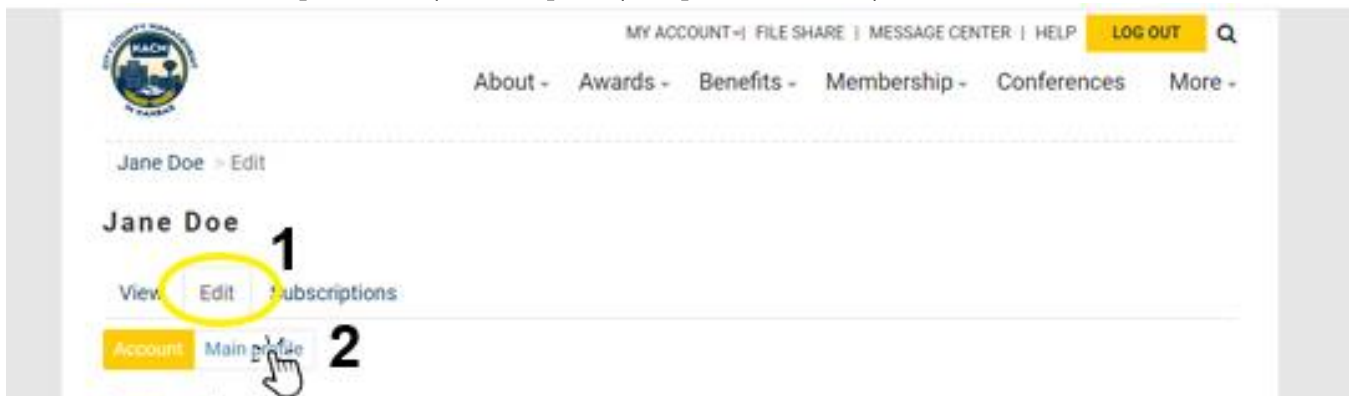
Need help? Contact Kaitlyn Willis, kwillis@lkm.org or Nikki Harrison, nharrison@lkm.org or call 785-354-9565.