



Kansas Association of City/County Management

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Board of Directors Meeting

Zoom

October 29, 2020

Draft Minutes

In Attendance: Kathy Sexton, Becky Berger, Nathan Law, Jason Hilgers, Barack Matite, Michael Ort, Ethan Reimer, Taggart Wall, and Michael Webb. **Senior Advisors:** Ray Hummert and Jay Wieland. **Guests:** Don Cawby, Karen Daly, and Diane Stoddard. **League Staff:** Trey Cocking, Kate Cooley, and Kaitlyn Willis. **Absent:** Jonathan Mitchell, Michael Schrage, and Cherise Tieben.

1. **Call Meeting to Order.** President Sexton called the meeting to order at 10:02 a.m.
2. **Approval of Minutes.** Law moved and Ort seconded a motion to approve the minutes from July 24, 2020. Motion was approved.
3. **Treasurer's Report.** Law reviewed the financial statements and discussed the balances.
 - a. **Approve Financial Statement.** Law moved and Webb seconded a motion to approve the financial statement. Motion was approved.
 - b. **Approve Quarterly Invoice.** Law moved and Webb seconded a motion to approve the quarterly invoice. Motion was approved.
4. **ICMA.** Daly and Stoddard gave an update on ICMA. Stoddard reviewed the Veterans Local Government Management Fellowship Program, ICMA Connect, and ICMA's Dues Subcommittee. Daly shared that recorded sessions from the ICMA's Annual Conference are still available.
5. **Bylaws Amendments.** Sexton reviewed some of the proposed amendments and the board discussed other potential amendments. The following items were discussed:
 1. **Board Member Term Limits.** In Article III section 2, language should be added to limit members of the board to two consecutive terms of office in addition to time spent filling an unexpired term (as has been past practice) and clarify they can serve again later.
 2. **Ex-Officio Board Member.** In Article III section 1, the board discussed drafting language to add ICMA's Regional Vice President to the Board of Directors as an ex-officio board member.

The board also discussed how to increase board involvement from other local government groups in Kansas, such as Women Leading Government, the National Forum for Black Public Administrators, and the Local Government Hispanic Network. Bylaws amendments can be made at any of the three



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membership meetings throughout the year, so the consensus was to inform the membership of the idea at the next membership meeting in December and vote on the amendments at a future meeting.

6. **Senior Advisors Report.** Hummert gave an update on the Senior Advisors activities. The board discussed the credentialed manager program, annual conference registration fees, and adding a senior advisor to the ethics committee.
7. **Committee Reports**
 - a. **Nominating Committee Report.** Law reviewed the report and the proposed 2021 Board of Directors. Reimer moved and Ort seconded a motion to approve the slate of 2021 KACM Board Officers as presented. Motion was approved.
 - b. **Awards/Recognition.**
 - i. **Awards.** Sexton presented the committee's decisions for the Early Career Excellence Award and Career Achievement Award, and recommendation for the Buford Watson, Jr. Award. The board discussed how these awards will be presented at the virtual conference. Berger moved and Law seconded to approve the Buford Watson, Jr award recipient. Motion was approved.
 - c. **Conference Planning.**
 - i. **Planning for 2020 Annual Conference.** Cooley gave an update on the conference planned for December 1-3. This conference will be virtual, and content will be a mix of pre-recorded and live sessions through Attendify, a mobile app provider. Mark Ott, Executive Director of ICMA, is the Keynote Speaker and he will discuss race and equity. Session topics include police reform, planning & zoning, economic development, and housing. There will also be regional breakouts, a legislative update, and an ICMA update.
 - ii. **Planning for 2021 Winter Seminar.** The seminar will be held virtually during the week of February 8 over a two-day period. The board discussed equity and inclusion as a possible topic, and Berger will work with WSU to develop plans.
 - d. **Ethics.** Cunningham reported that KACM has four pending cases with ICMA. Cunningham also reviewed the policies and procedures for ethical complaints document included in the packet.
 - e. **Membership.** No report.
 - f. **Foundation.**
 - i. **Trustee Appointments.** Sexton gave an update on Foundation activities and requested trustee appointments for Courtney Christensen (Chair), John Deardoff, Jay Wieland, Kathy Sexton, Matt Allen, and the KACM Treasurer (rotating each year). All



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trustees, except the treasurer, will serve for five years. Webb moved and Law seconded a motion to appoint the trustees to the Foundation.

- ii. **Donations.** Sexton reported that donations can be made through KACM's website, and a message will be sent to the membership on the listserv to encourage \$50 donations. An anonymous donor will match all donations up to \$2,500. This will be announced at the membership meeting during the annual conference in December.
 - g. **Website.** Webb reported that a meeting with WebCom will be scheduled to discuss website issues.
8. **League Administrative Services Agreement.** Berger reviewed the redlined services agreement included in the packet, and Cocking reviewed the changes by League staff. The board discussed other potential changes to make to the contract, and Sexton encouraged the board to review the contract before the December board meeting.
9. **Next Board Meeting Date/Time:** December 1, 2020 at 10:00am-11:30am in conjunction with KACM's Annual Conference.
10. **Adjourn.** The meeting was adjourned at 11:55 a.m.