

Kansas Association of City/County Management

Board of Directors Meeting
Best Western Holiday Manor
2211 E. Kansas Ave.
McPherson, KS 67460
December 2, 2015

In Attendance: Rebecca Anderson, Doug Bach, Paul Briseno, Don Cawby, Trey Cocking, Nick Hernandez, Lane Massey, Randy Riggs, Kathy Sexton, Susan Sherman, Matt Stiles, Diane Stoddard **Other:** Kate Cooley, Dennis Kissinger, Nikki Harrison, Cindy Green.

1. **Call to Order.** President Stoddard called the meeting to order at 2:06pm.
2. **Approval of Minutes.** Mitchell moved and Riggs seconded a motion to approve the minutes from August 28, 2015, as presented. Motion was approved without objection.
3. **Treasurer's Report.** Anderson presented the Treasurer's report. Bach moved and Sherman seconded a motion to approve the financial statement as presented. Motion was approved without objection. Mitchell moved and Cawby seconded a motion to approve the quarterly invoice as presented. Motion was approved without objection.
4. **Committee Reports.**
 - a. **Awards/Recognition.** Bach presented that the Awards Committee received six nominations. Bach then presented the following candidates for awards: Buford Watson – Michael Wilkes; Career Achievement – Phil Lammers; Innovation Award – Herb Llewellyn; Early Career Excellence Award – Emily Graf. Tieben moved and Mitchell seconded a motion to approve the awards as presented. Motion was approved without objection. Sherman abstained due to nominating a candidate.
 - b. **Conference Planning.** Hernandez summarized events of the ICMA Conference and discussed the upcoming KACM conference in Wichita. Hernandez moved and Bach seconded a motion to hold the 2016 ICMA reception separate from Missouri. Motion was approved without objection. Cooley discussed the bids for the 2017 annual conference. Sexton moved and Cawby seconded a motion to hold the 2017 in Lenexa. Motion was approved without objection. Sexton discussed conference fees. Hernandez moved and Anderson seconded a motion to give League discretion to waive fees for speakers, who are not members or vendors. Motion was approved without objection.
 - c. **Ethics.** Riggs reports that there were no investigations or complaints and there has been not yet been any postings of ethics articles on the list serve.
 - d. **Membership.** After review and discussion of dues structure analysis this item was held until the April meeting. A committee will be formed to review and update the membership category breakdown in bylaws to provide a basis for analysis. Stoddard, Cawby and Sexton volunteered to serve on the committee.
 - e. **Life, Well Run.** Sexton presented an update on ICMA activities. Sexton moved and Cawby seconded a motion to approve a match of \$1622 for *Life, Well Run*. Motion was approved without objection. Bach moved and Massey seconded a motion to

continue match of one to one pledge until April 2016 or \$5000 max. Motion was approved without objection.

- f. **Mentoring.** Sherman gave an update on ICMA coaching/mentoring. If KACM joins all KACM members and employees would be able to participate. Kissenger stated that the feedback he has received indicates a need for coaching materials. Hernandez moved and Sexton seconded a motion to join the ICMA Coaching program at a three year buy in of \$3000 (\$1000 per year). Motion was approved without objection.
5. **2016 Budget.** Anderson presented the 2016 proposed budget, after discussion the following change was made: move \$3000 from committed project initiatives to ICMA Coaching. Sexton moved and Mitchell seconded a motion to make \$1000 payment to ICMA Professional Development fund. Motion was approved without objection. Bach moved and Sherman seconded a motion to approve the updated 2016 budget. Motion was approved without objection.
6. **Nominating Committee Report.** Sherman moved and Tieben seconded a motion to approve the nominations as presented. Motion was approved without objection. Jaclyn Reimer submitted that she will not serve on the board.
7. **Senior Advisor Report.** Kissenger provides an overview of Senior Advisor activities. Mac Manning submits that he will not be serving as senior advisor for 2016. Senior Advisor appointment policies were discussed. Riggs moved and Anderson seconded a motion to pay for Dennis to attend the 2016 ICMA conference. Motion was approved without objection. Riggs moved and Anderson seconded a motion to reappoint Dennis Kissenger as Senior Advisor. Motion was approved without objection.
8. **Report on LEAPS & Form of Government Changes.** Harrison presented an update on LEAPS placements and current searches.
9. **Other Business.** Stoddard discussed the 100th Anniversary of KACM in 2017. A committee will be formed to plan events for the anniversary. Cocking volunteered to chair the committee. Sherman provided an update on ICMA activities and programs. Sherman discussed the recruitment of an ICMA executive director.
10. **Next Meeting Date/Time.** Next meeting will be held in Wichita on February 3, 2016, Hernandez will confirm.
11. **Adjourn.** Meeting was adjourned at 4:35pm.