

Kansas Association of City/County Management
Board of Directors Meeting
Hilton Garden Inn - Flint Hills/Kings
410 S 3rd St.
Manhattan, KS 66502
December 3, 2014

In Attendance: Rebecca Anderson, Doug Bach, Paul Briseno, Don Cawby, Trey Cocking, Nick Hernandez, Lane Massey, Randy Riggs, Kathy Sexton, Susan Sherman, Matt Stiles, Diane Stoddard **Other:** Kate Cooley, Dennis Kissinger, Mike Koss, Mac Manning, Erik Sartorius

1. Call to Order. President Cocking called the meeting to order at 4:05 p.m.

2. Minutes. Cawby moved and Riggs seconded a motion to approve the minutes from October 12, 2014, as presented. Motion was approved without objection.

3. Treasurer's Report. Bach presented the Treasurer's report. Riggs moved and Anderson seconded a motion to approve the financial statement and LKM invoice as presented. Motion was approved without objection. Koss then explained the annual expenditure for the ICMA Professional Management Fund. Bach moved and Sexton seconded a motion to continue supporting the fund. Motion was approved without objection.

4. Committee Reports.

a) Awards/Recognition. Hernandez reported that the Awards Committee had discussed adding a third scholarship and renaming the KACM scholarship. The Board decided to continue with two scholarships and to revisit renaming the KACM scholarship in six months. Hernandez reported that the Awards Committee recommended raising the value of the scholarships from \$3,000 to \$3,500. Hernandez then presented the following candidates for awards: Buford Watson – Ron Fehr; Career Achievement – William Buchanan; Innovation Award – Kathy Sexton; Early Career Excellence Award – Taggart Wall and Grayson Path. Stoddard moved and Bach seconded a motion to approve the awards as presented. Motion was approved without objection. Hernandez suggested that past Buford Watson Award winners be part of the selection process for the Buford Watson Award. Bach said that he would informally engage the past winners about becoming part of the selection process.

b) Conference Planning. Stoddard discussed her participation in the ICMA Conference Planning Committee in Seattle. Cooley then discussed the bids for the 2016 KACM Fall Conference. Hernandez moved and Anderson seconded a motion to hold the conference in Newton. The motion passed unanimously.

c) Ethics. Riggs reported that Martha Perego of ICMA was planning to lead an ethics training for the Ethics Committee via conference call. After the call, the committee would formalize a process for posting ethics articles to the KACM listserve.

d) Membership. Cawby distributed summary notes from a recent Membership Committee meeting, and discussed the gap between memberships in ICMA and KACM. Cawby reported that the Committee also discussed moving to a salary-based dues

structure, and recommended not doing so at this time. The Committee recommended investigating the number of KACM members from cities with population of less than 2,000, and possibly offering those members a preferential rate. Kissinger suggested clarifying the by-law language to reflect that KACM would extend free memberships to all new city and county CAO's in Kansas who were not previously full-members of KACM. Sexton moved and Riggs seconded a motion to offer that by-law amendment during the membership meeting on December 5.

e) Life, Well Run. Sexton reported that she is the official Kansas representative for ICMA's *Life, Well Run* campaign. She explained that her committee would receive annual reports about payments from Kansas ICMA members and KACM. Sexton then discussed matching donations, and Cocking suggested that KACM match 1:1 up to \$5,000 the donations made by KACM members. Sexton moved and Bach seconded a motion to match 1:1 up to \$5,000 donations by KACM members. The motion passed without objection.

f) Mentoring. Sherman reported that the mentoring program had been implemented and that she was pleased with the current mentor-mentee matches. Kissinger discussed the possibility of allowing for more applications. Sherman suggested the Board move forward with the current applicants and later assess the possibility of allowing more applications.

5. Executive session. The Board approved a motion to enter executive session until 5:25 p.m. to discuss the LKM-KACM staffing agreement. The Board reconvened at 5:25 p.m.

6. Staffing Agreement Between LKM and KACM. Bach moved and Cawby seconded a motion to approve three-year staffing agreement between LKM and KACM. Motion was approved without objection.

7. 2015 Budget Consideration. Bach led a discussion on the 2015 budget. Hernandez moved and Cawby seconded a motion to allocate \$5,000 for *Life, Well Run* matching donations, to increase the budgeted scholarship amount from \$6,000 to \$7,000, and to transfer \$6,000 from reserves to the "Transfers" line item. Motion was approved without objection.

8. Nominating Committee Report. Bach facilitated a discussion on nominations to fill vacant Board positions, and recommended that Anderson be named as KACM Treasurer and Daron Hall of Pittsburg be named to her open seat. Bach also recommended all current Board members with expiring terms be named to their current seats. Riggs moved and Stoddard seconded a motion to approve Bach's recommendations. Motion was approved without objection.

9. Senior Advisor Report. Manning and Kissinger gave their Senior Advisor reports. Cocking expressed appreciation for their efforts over the last year. Cocking then suggested that the Past President be made the KACM Board liaison for the Senior Advisors. The Board unanimously agreed.

10. Report on LEAPS & Form of Government Presentations. Koss reported on LKM's executive searches in 2014.

11. Other Business. Bach discussed the possibility of providing scholarships for the 2016 ICMA Conference in Kansas City. Stoddard reported that she was preparing a membership survey, and hoped to discuss it at February's Board meeting.

12. Next meeting. There was consensus to have the next meeting on Wednesday, February 4th, in Wichita. Stoddard reported that she would find a location.

12. Adjournment. Adjourned at 5:45 p.m.