



**Kansas Association of City/County Management
Board of Directors Meeting Minutes**

February 3, 2016

Fire Birds Wood Fired Grill
10096 E 13th St. N
Wichita, Kansas 67206

1. Call to Order

At 6:47 p.m.; Hernandez called the meeting to order and called the roll:

Present: Nickolaus Hernandez, Doug Bach, Rebecca Anderson, Donald Cawby, Emily Graf, Lane Massey, Jonathan Mitchell, Matt Stiles, Cherise Tieben. **Other:** Kathy Sexton (board nominee), Dennis Kissinger (Senior Advisor), Cindy Green (League staff), Anna-Marie Keena (League staff) **Absent:** Herb Llewellyn, Jr., Randy Riggs, Susan Sherman, Diane Stoddard.

2. December 2, 2015 Minutes were considered.

Motion by Riggs, seconded by Anderson, to approve the minutes from December 2, 2015 as presented. Motion was approved without objection.

3. Board Nomination

Hernandez nominated Kathy Sexton to the board.

Motion by Mitchell, seconded by Massey, to approve the nomination as presented. Motion was approved without objection.

4. Treasurer's Report

Cawby presented the following items for consideration.

a. 2015 Year End Financial Report

Motion by Cawby, seconded by Mitchell, to approve the 2015 Year End Financial Report as presented. Motion was approved without objection.

b. 2016 Financial Statement

Motion by Cawby, seconded by Bach, to approve the 2016 Financial Statement as presented. Motion was approved without objection.

c. Quarterly Invoice

Motion by Anderson, seconded by Tieben, to approve the Quarterly Invoice as presented. Motion was approved without objection.

5. Committee Reports were shared.

a) **Awards/Recognition**

Anderson discussed the scholarship process. Bach asked to be added to the committee and Anderson agreed.

b) **Conference Planning**

Bach commended everyone for a successful annual conference. He discussed the 2016 KACM and 2016 ICMA conferences.

c) **Ethics**

Hernandez shared that Riggs has been made aware of a concern and will be communicating soon.

d) **Membership**

Cawby requested that another chair the Membership Committee since he is now the KACM Treasurer. Motion by Anderson, seconded by Cawby, to appoint Mitchell as Membership chair. Motion was approved without objection.

A request to review membership categories was reviewed. The member is currently a "Business Affiliate", but requested an application for "Affiliate" be considered because the member is a former city employee. The board reviewed the By-Laws and concluded membership is clearly defined in Article VI; and the member is a business affiliate.

e) **Life, Well Run**

Sexton had no update for *Life, Well, Run*, however reported that a draft by the by-laws ad hoc committee will be presented to the board in April.

f) **Mentoring**

Hernandez presented Sherman's reports. He shared that he will be attending the Mountain Plains Strategic Planning Task Force.

g) **100th Anniversary**

It was announced the event will be held at the 2017 Annual Conference in Lenexa. Co-chairs are Trey Cocking and Eric Wade.

6. **Senior Advisor Report**

Kissinger reported that Mac Manning has resigned as senior advisor. Kissinger recommended I.D. Creech, former public works director of Hays. Creech began his local government career as an intern for the budget office for the city of Wichita and has since served as the city administrator for Ellsworth, Valley Center and Osage City, as well as a county administrator and public works director. Creech holds a bachelor's of arts degree in general studies and a master's of arts degree in political science from Wichita State University.

Motion by Sexton, seconded by Hernandez, to nominate I.D. Creech as senior advisor to ICMA. Motion was approved without objection.

7. **Other Business**

a) **Administrative Policies**

Discussion continued from December 2, 2015. League staff presented the board with updated policy samples for review. The board requested adding "and/or designee" where appropriate. Motion by Anderson, seconded by Tieben, to accept the draft presented by League staff with noted additions. Motion was approved without objection.

b) **2016 KACM Board Meeting Dates**

The board reviewed the 2016 meeting calendar. A request was made to add an awards process to the April agenda, and a retreat to be held in Arkansas City August 19, 2016.

8. **Next Meeting**

Hernandez announced that the next meeting would be at 12:00 p.m. on April 29, 2016 in Lawrence. Location T.B.A.

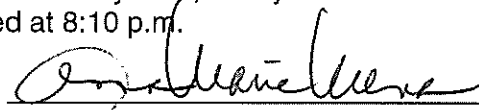
9. **Adjournment**

Hernandez made a call for additional business. There was none.

Motion by Tieben, seconded by Graf, to adjourn. Motion was approved without objection

The meeting adjourned at 8:10 p.m.

Respectfully submitted:



Anna-Marie Keena, CMC