

Kansas Association of City/County Management

Board of Directors Meeting

Merchant's

746 Massachusetts St.

Lawrence, KS 66044

April 15, 2015

In Attendance: Rebecca Anderson, Doug Bach, Paul Briseno, Don Cawby, Trey Cocking, Nick Hernandez, Lane Massey, Jonathan Mitchell, Randy Riggs, Kathy Sexton, Susan Sherman, Diane Stoddard. **Other:** Cindy Green (staff), Dennis Kissinger (Senior Advisor), Mike Koss (staff), Mac Manning (Senior Advisor), Erik Sartorius (staff).

1. Call to Order. President Stoddard called the meeting to order at 6:45 p.m.

2. Minutes. Riggs moved and Cawby seconded a motion to approve the minutes from February 4, 2015, as presented. Motion was approved without objection.

3. Treasurer's Report. Anderson presented the Treasurer's report. She then made a motion to approve the financial report as presented, the League invoice as presented, and Stoddard's ICMA travel expenses. Motion was approved without objection.

4. Committee Reports.

a) Awards. Bach explained that the Awards Committee had selected Danielle Young from Wichita State as the 2015 Virgil Basgall Scholarship recipient, and Jared Wasinger from Kansas State as the 2015 KACM Scholarship recipient. Hernandez noted the need to solicit contact information from the students when they apply for the scholarships. Anderson moved and Sherman seconded a motion to approve the award recipients. Motion was approved without objection.

b) Conference Planning. Hernandez reported that the Pike Brewing Co. would be the site for ICMA reception in Seattle, which would be held in conjunction with the Missouri and Nebraska manager's associations. The cost of the event would be \$7,700, and there would be a limit of two free drinks per person. Briseno moved and Sherman seconded a motion to pay Kansas's portion of the costs. Motion was approved without objection.

c) Ethics. Riggs presented the ethics committee report. He discussed that ICMA reported on examples of censure and expulsion, and that those examples could be used as educational posts on the KACM list serv. Riggs stated that he would provide an update on the committee's activities at the summer meeting.

d) Membership. Cawby presented the membership report. He explained that a computer glitch prevented the processing of new members since February. He also explained that League staff were assembling a new member welcome packet for the board to review. Stoddard then discussed the membership survey, and cited a number of findings:

- Members valued the listserv, but were not seeing a great return on the website.
- Many members need technical assistance. Cawby mentioned that the Fall Conference might be an opportunity to reach out to these new members, and asked the League to investigate tagging new members. There was also discussion of assigning a specific board member to reach out to new members.

- A large portion of the membership had not heard of the Senior Advisor program. Cawby recommended introducing Manning and Kissinger at the Fall Conference.

Koss mentioned that Kate Cooley on the League's staff had done a site visit to McPherson, and felt the space may not accommodate the ICMA University Workshop at this year's Fall Conference. The consensus was to not hold a Workshop this year.

e) *Life, Well Run*. Sexton led a discussion about the *Life, Well Run* initiative. She stated that ICMA's promised monthly reports were not being sent because of technical issues, and that ICMA was not allocating very much funding for the program. She then discussed some ideas for sharing information about the profession, such as using ICMA's online resources for youth presentations, utilizing local public access channels for *Life, Well Run* videos, and cited Arkansas City and Paola's efforts to educate middle school students about municipal careers.

f) Mentoring. Sherman asked that the Senior Advisors discuss the mentoring program in their Senior Advisor report.

5. Senior Advisor Report. Kissinger and Manning gave the Senior Advisor report and an update on the mentoring program. They reported that many managers and administrators from small cities felt too intimidated to reach out for help from managers in large cities. In response, Kissinger said KACM needs to continue to formalize the mentoring program and build a culture that fosters mentoring within and across organizations.

6. Other Business. Sherman discussed some recent activities by ICMA, including their performance management system, potential changes to the ICMA Code of Ethics, and an upcoming strategic plan. Green requested to be informed of any regional manager meetings so she can attend. Sexton then moved and Bach seconded a motion to select November 30 through December 2, 2016, for the Fall Conference dates. Motion was approved without objection.

7. Next Meeting. Stoddard reported that the next meeting would be on August 28th, in Lawrence.

8. Adjournment. There being no other business, the meeting was adjourned at 8:35 p.m.