

**Kansas Association of City/County Management**

Board of Directors Meeting

Martinelli's

158 S. Santa Fe Ave.

Salina, KS 67401

September 21, 2012

**In Attendance:** Doug Bach, Paul Briseno, Don Cawby, Trey Cocking, Jason Gage, Nick Gregory, Fred Jones, Jaci Reimer, Diane Stoddard, Rebecca Swain. Staff: Kim Winn

- 1. Call to Order.** President Gage called the meeting to order at 11:09 a.m.
- 2. Minutes.** Cawby moved and Stoddard seconded a motion to approve the minutes as presented. Motion was approved without objection.
- 3. Treasurer's Report.** Stoddard reviewed the report which included both the financial statement and quarterly invoice. Bach moved and Reimer seconded a motion to approve the financials as presented. Motion was approved without objection. Cocking moved and Bach seconded a motion to approve the invoice as presented. Motion was approved without objection.
- 4. Committee Reports.**

**Awards/Recognition** – Cocking discussed the awards that will be handed out at the Annual Conference and noted that there is now an online option for submitting nominations.

**Conference Planning** – Winn reviewed details for the upcoming KACM Annual Conference in Dodge City. Gage reviewed concerns with overbooking by the restaurant where the KACM reception at the ICMA Conference in Phoenix is to be held. Cocking moved and Briseno seconded a motion to grant Gage the authority to work with the restaurant and expend the monies necessary to resolve the problem. Motion was approved without objection.

The Board reviewed a number of proposals for future KACM Annual Conference locations. Cocking moved and Cawby seconded a motion to select Manhattan for 2014. The Board asked Winn to contact El Dorado and ask them to submit more detailed information. The Board also determined that they will take up the issue of the 2015 Annual Conference at their December Board Meeting.

Winn reviewed the dates for upcoming events.

**Ethics.** No report.

**Membership.** Cawby reported that there have been 16 new members this year. He is reviewing the list of non-members and seeking individuals to make a contact with them. There was a discussion of a temporary membership option for new managers. The Board asked the membership committee to craft a potential bylaws change regarding offering a temporary membership to new CAOs in the state of Kansas followed by a letter encouraging them to apply and waiving the membership fee during the current budget year.

**Public Education & Information.** No report.

**Strategic Planning.** Gregory reported that the Committee will be having a conference call to discuss the ICMA Coaching program.

**5. Board Insurance.** Cocking moved and Stoddard seconded a motion to approve the invoice as presented.

**6. ICMA Fund for the Profession.** Bach moved and Stoddard seconded a motion to approve the \$1,000 transfer for 2012.

**7. Board Vacancy.** After a brief discussion, Cocking moved and Reimer seconded a motion to move this decision to the December meeting.

**8. ICMA Affiliate Agreement.** Winn reviewed the checklist that she put together of responsibilities for both KACM and ICMA pursuant to their affiliate agreement.

**9. ICMA Conference Volunteer/Support.** It was reported that Doug Bach was selected as Co-Chair of the Kansas City area planning committee for the ICMA Conference in 2016 in Kansas City. Bach moved and Reimer seconded a motion to go ahead and pay the previously approved allocation for the ICMA conference in Kansas City.

**10. Staffing Agreement Between LKM and KACM.** Wade joined the meeting via conference call. Cawby moved and Cocking seconded a motion to go into executive session for discussion. Following the discussion in executive session, Cocking moved and Bach seconded a motion to direct the President to appoint a committee to negotiate a one-year contract with the League. Cawby, Cocking, and Jones volunteered to serve as the contract committee.

**11. Other Business.** There was no other business brought forth.

**12. Next meeting.** 4:00 - 5:30 p.m. on Wednesday, December 5<sup>th</sup> in Dodge City.

**13. Adjournment.** There being no other business to come before the Board, the meeting adjourned at 1:07 p.m.