

## Kansas Association of City/County Management

### Board of Directors Meeting

Scotch & Sirloin

5325 E Kellogg

Wichita, KS 67218

February 4, 2015

**In Attendance:** Rebecca Anderson, Doug Bach, Paul Briseno, Trey Cocking, Lane Massey, Jonathan Mitchell, Jaci Reimer, Randy Riggs, Kathy Sexton, Diane Stoddard **Other:** Mike Koss (staff), Mac Manning, Danielle Dulin (guest)

**1. Call to Order.** President Stoddard called the meeting to order at 6:55 p.m. Stoddard welcomed new board member Jonathan Mitchell.

**2. Minutes.** Bach moved and Riggs seconded a motion to make a small technical amendment to the minutes from December 3, 2014, and then approve the minutes. Motion was approved without objection.

**3. Treasurer's Report.** Anderson presented the Treasurer's report and quarterly invoice. The consensus was that conference revenues and expenses should continue to be broken out in the financial statement. Bach moved and Riggs seconded a motion to approve the financial statement as presented. Motion was approved without objection. Sexton moved and Reimer seconded a motion to approve the quarterly invoice. Motion was approved without objection.

#### **4. Committee Reports.**

**a) Awards/Recognition.** Bach gave the Awards Committee report. He explained that he had contacted the state universities about scholarship applications. Bach also reported that he planned to send application letters to the universities in the near future.

**b) Conference Planning.** Stoddard reported that she hoped the conference planning committee would look closely at topics for the 2015 KACM Fall Conference. Sexton led a discussion about transitioning from a four hour ICMA session to two different two-hour sessions. Mitchell questioned the value of the conference mobile app, and the consensus was that the return on investment did not justify purchasing an app. Cocking stated that he was pleased with the increased student participation, but felt that students should pay a \$25 registration fee in the future.

**c) Ethics.** Riggs reported that Martha Perego of ICMA was planning to lead an ethics training for the Ethics Committee via conference call in the first week of March. He explained that the committee hopes to approach the board with a formal process for posting ethics articles to the KACM website and listserv by the summer.

**d) Membership.** No report. Sexton requested that League staff determine what changes need to be made to the membership population categories for the each category to contain the same amount of members.

**e) Life, Well Run.** Sexton gave the *Life, Well Run* Committee report. She encouraged board members to post the campaign's videos on their cities' public access channels.

She also asked that League staff begin placing donations on the financial statements so the board can track matched donations.

**f) Mentoring.** No report.

**5. Senior Advisor Report.** Manning gave the Senior Advisor report. He discussed his outreach to South Central Kansas administrators and managers, and asked the board for guidance on what his role should be. Cocking encouraged Manning to be aggressive traveling to cities since ICMA pays half the costs of the Senior Advisor program.

**6. Other Business.** Stoddard discussed the development of the membership survey. She planned for the survey to go out to membership in early March, and to report on the results at the April meeting. Sexton asked what the results would be used for, and Stoddard hoped for that to be determined in the summer. Anderson suggested adding a field for general comments, and Sexton suggested a field for members to rate the board's 2015 priorities.

Stoddard mentioned that the Kansas Leadership Center had reached out to KACM about partnering on trainings, but the consensus was to not pursue that partnership. Anderson asked whether it was appropriate to post job advertisements on the listserv. The consensus was that those postings were appropriate, and that League staff should post openings from their LEAPS service. The board then discussed the KACM website, and requested that League staff update the salary survey and move board packets and minutes to the members-only portion of the website.

**7. Next meeting.** There was consensus to have the next meeting on Wednesday, April 15<sup>th</sup>, in Lawrence. Stoddard reported that she would find a location.

**8. Adjournment.** Adjourned at 8:45 p.m.