

# Kansas Association of City/County Management

Board of Directors Meeting

Elizabeth's

121 N. 5<sup>th</sup> Street

Atchison, KS 66022

August 22, 2014

11:00 a.m.

***In Attendance:*** Rebecca Anderson, Doug Bach, Don Cawby, Trey Cocking, Lane Massey, Randy Riggs, Kathy Sexton, Susan Sherman, Diane Stoddard. ***Others:*** Kate Cooley (staff), Mike Koss (staff), Erik Sartorius (staff).

1. **Call to Order.** President Cocking called the meeting to order at 11:00 a.m.
2. **Minutes.** Cocking noted a technical error in the minutes from April 16, 2014, as presented. Bach moved and Riggs seconded a motion to amend the minutes to fix the error and approve as amended. Motion was approved without objection.
3. **Treasurer's Report.** Bach presented the Treasurer's report. He discussed the need to update the contract for the website to include expenses for the security certificate and the DocShare page. Bach also asked that the expenditures and revenues for the annual conference be shown in the financial statement, rather than just net revenues. Anderson then moved to approve the quarterly financial statement and all invoices. Massey seconded the motion, which was approved without objection.
4. **Committee Reports.**
  - a) **Awards.** No report
  - b) **Conference Planning.** Stoddard presented the Conference Planning Committee report. She discussed the KACM reception at the ICMA conference, and her effort to negotiate lower the costs for the reception. Koss and Cooley then presented the tentative agenda for the KACM annual conference, and received feedback from the board on several conference-related issues.
  - c) **Ethics.** Riggs presented the Ethics Committee report. He mentioned that he had scheduled a call with ICMA about the committee's role in enforcing ethics violations, and asked the board to think about what the committee could do to promote ethics to KACM members.
  - d) **Membership.** Cawby presented the membership report. He led a discussion on strategies to keep retired managers engaged with KACM. The board also discussed to which membership category retired members

should belong. Koss then gave a brief overview of ongoing LEAPS searches, and explained that the League would now be paying the first-year KACM dues for all LEAPS placements.

- e) **Public Education.** The board discussed the history and purpose of the Public Education Committee, and came to a consensus that the subject was too broad for its own committee. Sherman moved and Cawby seconded a motion to dissolve the committee. Motion was approved without objection.
  - f) **Mentoring.** Sherman presented the Mentoring Committee report. She discussed the committee's plans for the mentoring program, and hoped it would be unveiled at the KACM annual conference. Massey moved and Stoddard seconded a motion to approve the program. Motion was approved without objection.
5. **Board Insurance.** Koss presented information on the board's D&O insurance renewal. The board requested that additional information be circulated once the terms of the agreement were finalized.
  6. **Donation to *Life, Well Run* Campaign.** Sherman presented information on ICMA's *Life, Well Run* campaign. Cocking proposed that pledge forms be made available to members at the annual conference. The board discussed the possibility of matching all 2014-15 donations up to a given amount. Sherman stated that she would seek information on the ICMA donations made to date.
  7. **Range Rider Report.** Cawby presented a report on KACM directory updates and Dennis Kissinger's outreach efforts around the state. The board expressed unanimous approval for Kissinger's efforts. Cocking also mentioned the possibility of renaming the Range Rider program to match the changes made to ICMA's Range Rider program.
  8. **Other Business.** Sartorius introduced himself to the board. He then requested permission to send certain legislative fiscal notes to the KACM listserv. The board expressed general approval of the idea. Sexton then discussed efforts to encourage cities to adopt ICMA's 100<sup>th</sup> Anniversary Proclamation. She also suggested the proclamation be made during LKM's and KACM's annual conferences. Anderson moved and Sherman seconded a motion for the board to adopt the proclamation. Motion was approved without objection. Sexton then moved and Stoddard seconded a motion to create a *Life, Well Run* committee. Motion was approved without objection. Cawby moved and Stoddard seconded a motion to appoint Sexton as chair of the committee. Motion was unanimously approved. Cocking then explained the board's interest in creating a three-year administrative agreement with the League, and tasked Cawby and Bach with facilitating negotiations.

9. **Next Meeting.** Cocking reported that a small board meeting would be on October 12<sup>th</sup>, in Wichita.
8. **Adjournment.** There being no other business, the meeting was adjourned at 1:10 p.m.