



## Kansas Association of City/County Management

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### Kansas Association of City/County Management

Board of Directors Meeting

Playa Azul, Wichita

February 13, 2019 – 6:30 p.m.

#### Minutes

**In Attendance:** Cherise Tieben, Kathy Sexton, Becky Berger, Jonathan Mitchell, Jason Hilgers, Nathan Law, Ethan Reimer, Taggart Wall, and Michael Webb. **Senior Advisor:** Dennis Kissinger. **League Staff:** Trey Cocking. **Absent:** Don Cawby, Jennifer Cunningham, Barack Matite, Penny Postoak Ferguson, and Michael Schrage.

1. **Call Meeting to Order.** President Tieben called the meeting to order at 6:49 p.m.
2. **Introductions of New Board Members.** Ethan Reimer and Barack Matite were introduced. Reimer's term ends in 2020, and Matite's term ends in 2021. A Board of Director's List was provided to the board. President Tieben asked if terms could be added to the list and website.
3. **Approval of Minutes.** Berger moved and Law seconded a motion to approve the minutes from November 14, 2018 board meeting. Motion was approved.
4. **Treasurer's Report.** Mitchell reviewed the financial statement and discussed the balances.
  - a. **Approve Quarterly Invoice.** Sexton moved and Hilgers seconded a motion to approve the quarterly invoice. Motion was approved.
  - b. **Approve Current Financial Statement.** Law moved and Webb seconded a motion to approve the financial statement. Motion was approved.
5. **Committee Reports**
  - a. **Awards/Recognition.** Berger clarified that we will award two Virgil Basgall Scholarships for \$3,000 each, two KACM Scholarships for \$2,000 each, and three Rising Star Scholarships for \$1,000 each in 2019.
  - b. **Conference Planning.**
    - i. Cocking discussed the Wrap-up report from the 2018 Annual Conference.
    - ii. Sexton discussed the upcoming 2019 Annual Conference. Sexton said that the League is making good progress on planning the conference, but speakers and topics need to be selected farther in advance. President Tieben discussed offering a first-time attendee discount that if you are an ICMA member. Sexton also discussed removing the ICMA workshop and adding a conference planning session.



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- iii. Sexton discussed the selection of the 2020 conference site. There was also discussion on what date to have the conference. Berger moved and Webb seconded a motion to select, in order of preference: Great Bend, Emporia, and Olathe as the 2020 conference site. Motion was approved.
  - iv. President Tieben referred to the Upcoming Events.
  - c. **Ethics.** Penny Post oak Ferguson was not present to give a report.
  - d. **Membership**
    - i. Law gave an update on membership and the possibility of offering a joint membership with ICMA and KACM. Cocking said that a membership report will be final in April. Anyone who had a free membership and did not renew will be marked. President Tieben discussed having an event for new members during one of the conferences.
    - ii. Cocking discussed the life membership and said the League will provide KACM board members with a list of lifetime members.
  - e. **Mentoring.** Wall gave a mentoring report. Wall and Kissinger discussed the ICMA/State Sponsor Agreement. President Tieben and Sexton discussed removing the deadline for the mentoring program application and adding a standing agenda item for the mentoring program at the fall conference. Reimer moved and Mitchell seconded a motion to renew the ICMA Coaching Program. Motion approved.
  - f. **Website Committee Report.** Berger and Cocking gave an update on KACM's website.
  - g. **ICMA.** Karen Daly was not present to give an update. Webb is a candidate for Regional VP.
  - h. **University Liaison.** The board discussed the current liaisons for KSU, KU, and WSU. Hilgers was appointed to KSU, and Reimer was appointed to WSU.
6. **Senior Advisor Report**
- a. **Resignation of Senior Advisor.** Mac Manning has retired from his position as Senior Advisor.
  - b. **Discussion Regarding Additional Advisor.** Kissinger will be the only Senior Advisor for the rest of 2019 and then retire. He hopes to make the program as sustainable as possible.
  - c. **Discussion Regarding Advisor for Western Kansas.** The Board discussed potential advisors and how to proceed with finding one. Kissinger said he would meet with Don Cawby and Ray Hummert and then give a recommendation for a Western Kansas Senior Advisor at the April meeting.
7. **Other Business**
- a. **Dues Committee Report.** Law discussed the Dues Committee Report. The Board discussed two options to change the current dues structure and fees for membership. Sexton moved and



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- Webb seconded a motion to approve the first option. Motion was approved. Wall will present this option to KACM members in April and vote on it in the fall.
- b. **Job Newsletter Update.** Cocking provided an update on the Job Newsletter. He said once this program begins, adjustments can be made if necessary. Berger moved and Mitchell seconded a motion to table this topic until the next meeting. Motion approved.
  - c. **2019 KACM Meeting Dates.** President Tieben is working on a date for the Dodge City meeting. It will likely be before the Annual Conference.
8. **Next Board Meeting Date/Time.** April 24, 2019 at 6:30 p.m. at the Johnny's West (721 Wakarusa in the Party Room), in conjunction with KU Spring Conference.
9. **Adjourn.** The meeting was adjourned at 8:50 p.m.