

Kansas Association of City/County Management

Board of Directors Meeting

Paisano's, 2112 W. 25th St.

Lawrence, KS 66047

April 17, 2013

7:00 p.m.

In Attendance: Rebecca Anderson, Doug Bach, Paul Briseno, Don Cawby, Trey Cocking, Jason Gage, Nick Gregory, Nick Hernandez, Susan Sherman, Diane Stoddard, Eric Wade.

Others: Chris Anderson (ICMA Regional VP), Mac Manning (Range Rider), Kim Winn (Staff)

1. **Call to Order.** President Wade called the meeting to order at 7:19 p.m.
2. **Approval of Minutes.** Bach moved and Cawby seconded a motion to approve the minutes from February 7, 2013, as presented. Motion was approved without objection.
3. **Treasurer's Report.** Nick Hernandez presented the Treasurer's report and suggested an amendment to the budget to change the bank fee line item to \$150. There was also a consensus to no longer pay for meals during board meetings. Cawby moved and Sherman seconded a motion to approve the change to \$150 for bank fees and to no longer pay for meals during board meetings. Motion was approved without objection. Stoddard moved and Bach seconded a motion to approve the invoice as presented. Motion was approved without objection.
4. **Committees**
 - a) **Awards/Recognition.** Stoddard explained that the Awards Committee had selected Zachary Daniel from WSU as the 2013 Virgil Basgall scholarship recipient and Ali Weinel from KU as the 2013 KACM scholarship recipient. There were no nominations from K-State, but contacts have been made to encourage those in the future. There was a discussion of adding an award for intern/early career individuals. Wade asked a sub-committee of the Awards Committee to make recommendations for this at the summer board meeting. Stoddard moved and Cocking seconded a motion to approve the award recipients and ask the sub-committee to look into the new award. Motion was approved without objection.
 - b) **Conference Planning.** Cocking said that Missouri has agreed to a joint reception at the ICMA conference, but he had not yet heard from Nebraska. On Friday April 19, the Conference Planning Committee will meet to begin work on the KACM Annual Conference.
 - c) **Ethics.** Nick Hernandez and Don Cawby were tasked with reviewing a potential ethics issue with an applicant for KACM Membership.
 - d) **Membership.** Cawby presented the Membership Report and noted that the form has been altered to accommodate the new policy of providing a first year membership for free to new CAO's who have not previously been members of KACM.
 - e) **Public Information.** There was no report.

- f) **Strategic Planning.** Nick Gregory explained that this Committee will be meeting to discuss a proposal for a mentoring program.

- 5. **Range Rider Agreement.** Wade discussed his recent conference call with four potential range riders in order to expand the services provided. Cawby moved and Anderson seconded a motion to approve the range rider agreement as presented. Motion was approved without objection.

- 6. **Range Rider Report.** Mac Manning said that he visited with the Wichita area managers and administrators on April 5th. He has been distributing cards and visiting with various local managers. In particular, he is working with the new manager in Peabody.

- 7. **File Sharing.** There was a discussion of various options for providing file sharing on the KACM website. Cocking moved and Briseno seconded a motion to authorize the purchase of the Smartfile system. Motion was approved without objection. Staff was asked to check into the ownership status of the files that go online.

- 8. **Other Business.** Individuals have been asked to go online and check their information in order to update the KACM Directory information.

- 9. **Next Meeting.** Wade explained that there would be a summer meeting near the end of August in Lenexa.

- 10. **Adjournment.** The meeting adjourned at 8:46 p.m.