

# Kansas Association of City/County Management

Board of Directors Meeting

Maner Conference Center, River Room

17<sup>th</sup> & Western

Topeka KS 66614

Wednesday, November 30, 2011

Noon

**In Attendance:** Becky Swain, Diane Stoddard, Doug Bach, Jason Gage, Jaclyn Reimer, Melissa Mundt, Nick Gregory, Nick Hernandez, Randy Partington, Toby Dougherty, and Trey Cocking. Staff: Kim Winn and Candis Meerpohl.

**Call to order.** President Partington called the meeting to order at 12:10pm

**Minutes.** Cocking moved and Bach seconded the motion to approve the minutes from the October 9, 2011 meeting. Motion passed on a voice vote without objection.

**Treasurer's Report.** Mundt gave the treasurer's report. Bach questioned why the bank service charges were up. Winn explained the number was not accurate from years before and they are now being correctly accounted for. Bach moved to approve the treasurer's report and Swain seconded the motion. Motion passed on a voice vote without objection.

## Committee Reports & Action Items.

- a.) **Awards/Recognition Committee** – Wade presented the recommended recipients selected by the committee for the Buford Watson Jr. Award and the Innovation Award. Mundt moved to accept the recommended recipients for the awards and Stoddard seconded the motion. Motion passed on a voice vote without objection.
- b.) **Conference Committee** – Gage gave a report on the upcoming ICMA conference that will be held in Phoenix. Winn mentioned that the KACM fall conference is scheduled for the same time as the City Clerk's conference, Winn asked for a vote on if the KACM conference should be moved from Nov. 14-16 to Dec. 5-7. Stoddard moved that the KACM conference be moved to the Dec. 5-7 date, and there was a second from the floor. Motion passed on a voice vote without objection.
- c.) **Ethics Committee** – No report
- d.) **Membership Committee** – Cocking gave a report and reminded the board that if there are any objections to a new member that is pending they need to e-mail him immediately.
- e.) **Public Education & Information Committee** – Reimer reported that they did a session entitled "Developing Tomorrow's Leaders: The Benefits of a Youth Council" at the League of Kansas Municipalities annual conference.
- f.) **Nominating Committee** – Partington presented the proposed new members on the board. He then opened it up for discussion. Briseno was slated to take the partial term and Cawby slated to take a full term. Cocking moved that the proposed slate be approved and Mundt seconded the motion. Motion passed on a voice vote without objection.
- g.) **Strategic Planning Committee** – No report

**Adoption of 2012 Budget.** Gage had a question about why the membership revenue was so large in 2010. Winn explained that 2011 numbers were more accurate because it is based on actual receipts and not what was budgeted. After a brief discussion, including a request for staff to provide more detail, Cocking moved to adopt the 2012 budget as presented and Reimer seconded the motion. Motion passed on a voice vote without objection.

**Other Business.** Alliance for Innovation wants to link off the KACM Website. February Board meeting will be the night before the WSU Winter Conference in a restaurant. Dougherty expressed his gratitude for being allowed to serve on the KACM Board and indicated that he has chosen not to complete his term.

The meeting was adjourned at 1:06pm.