



Kansas Association of City/County Management

Final Board of Directors Minutes

Hyatt Place Lenexa City Center, Lenexa, Kansas

November 15, 2017 - 12:00 p.m.

In Attendance: Doug Bach, Don Cawby, Nick Hernandez, Nathan Law, Penny Post oak Ferguson, Michael Schrage, Kathy Sexton, Matthew Stiles, Cherise Tieben, Michael Webb. Senior Advisor: Dennis Kissinger. League Staff: Trey Cocking, Kate Cooley, Nikki Harrison. Absent: Jonathan Mitchell.

1. **Call Meeting to Order.** Bach called the meeting to order at 12:26 p.m.
2. **Approval of Minutes.** Hernandez moved and Cawby seconded, to approve the minutes from August 15, 2017 board meeting. Motion was approved.
3. **Treasurer's Report.** Sexton reviewed the financial statement, explained the changes in the 2018 budget and the consolidation of the Life Well Run funds into the Future Professionals Fund. Sexton reported KACM in overall good financial health.
 - a. **Approve financial statement.** Cawby moved and Stiles seconded a motion to approve the financial statement. Motion was approved.
 - b. **Approve quarterly invoice.** Sexton moved and Tieben seconded a motion to approve the quarterly invoice. Motion was approved.
4. **Committee Reports**
 - a. **Awards/Recognition.** Tieben presented the Awards Committee report. Committee suggests that the Innovation Award be given to the City/County and be presented at the League Annual Conference or the KAC's Annual Conference. Tieben discussed the scholarship process and suggest changing text to "may" submit 2 scholarship candidates. Post oak Ferguson moved and Stiles seconded approve the Awards Committee's recommendations. Motion was approved.
 - i. Bach presented a request to recognize Craig Weinaug ICMA award. Board will recognize at lunch on Thursday.
 - ii. Hernandez proposed the creation of a Rising Star scholarship, to qualify one must be nominated by a KACM member, the candidate must show potential and be working in the public sector. The scholarship \$3000.00 over 3 years should be used towards BS, MBA, MPA, CPM. The scholarship will be paid directly to university with a preference for MBA or MPA with consideration for CPM. Kathy Sexton will begin forming a committee to work out a process and requirements and send it to membership for consideration.

- b. **Conference Planning.** Cawby reviewed bid proposal notes and discussed the differences in locations. Cawby suggests board considers the three bids from western Kansas. Board discussed concerns with each location and selected Garden City. Post oak Ferguson moved and Cawby seconded to approve the 2019 bid from Garden City, dates to be determined. Motion was approved. The board also discussed holding the 2019 conference in December.
 - c. **Ethics.** Penny Post oak Ferguson was appointed Chair. No report.
 - d. **Membership.**
 - i. Membership Report. Nikki Harrison gave an update on membership.
 - ii. Life Membership. Dennis Kissinger presented a list of potential Life Membership candidates; he suggested sending a letter to the candidates offering membership. Send first set of invitations to those who retired before 2017.
 - e. **Future of Professional Development Fund / Life, Well Run.** Sexton explained the consolidation of the Life, Well Run Fund to Future Professional Development Fund.
 - i. Approve Payment. Sexton moved and Cawby seconded to approve payment to ICMA.
 - f. **Mentoring.** Susan Sherman
 - i. ICMA Update
 - ii. ICMA Mentoring Program. Dennis Kissinger reported on the status of the current mentoring partnership and suggests a mentoring session be offered at the annual conference.
 - g. **University Liaison.** Bach talked about forming a committee, Matt Stiles – Wichita, Jonathan Mitchell – K-State, Penny Post oak Ferguson – KU, he states, we need to get students to join KACM. He suggests offering students first year free membership. Stiles moved and Law seconded to approve students first year free membership. Motion was approved.
5. **Nominating Committee Report.** Bach presented the nominating committees recommendations and reviewed the process. Stiles moved and Cawby seconded to approve the nominating committees slate of board member recommendations. Motion was passed. Sexton moved and Cawby seconded to appoint Matt Stiles as Treasurer. Motion was passed.
6. **Senior Advisor Report.** Dennis Kissinger presented the Senior Advisor Report. Hernandez mentioned that Mac Manning is interested in being re-appointed as a Senior Advisor, Bach said I.D. Creech is also interested, Tieben asked if Jim Witt had been considered.
7. **Reports on LEAPS.** Nikki Harrison reported on the League’s LEAPS activity for 2017.
8. **Other Business**
- a. **KACM League Agreement.** Cawby moved and Penny Post oak Ferguson seconded to go into executive session to discuss the Administrative Services Contract with League of Kansas Municipalities, adjourn to executive session at 2:31 p. m. Bach moved and Sexton seconded to extend executive session, adjourn to executive session at 3:01 p.m. 3:43 p.m. executive session ended. The board decided to extend the Administrative Services Contract

until May1, 2018. Subcommittee will review the contract. Tieben moved and Meagher seconded to extend the Administrative Services contract until May 1, 2018. Motion was passed.

9. Next Board Meeting Date/Time. Public at OldTown in Wichita, January 31, 2018 Prior to WSU Conference.

10. Adjourn. The meeting was adjourned at 3:55 p. m.